



Byotrol plc

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28 March 2024

Dear Shareholder

**Byotrol plc's proposed cancellation of admission of Ordinary Shares to trading on AIM
Re-registration as a private limited company
Adoption of New Articles
Capital Reorganisation, authority to allot Ordinary Shares and disapply pre-emption rights
and
Notice of General Meeting**

This letter is to advise you that Byotrol plc's Circular proposing cancellation of admission of Ordinary Shares to trading on AIM, re-registration as a private limited company, adoption of New Articles, Capital Reorganisation, authority to allot Ordinary Shares and disapply pre-emption rights and Notice of General Meeting has now been published on the Company's website at <https://www.byotrolplc.com>.

General Meeting and voting

The General Meeting of Byotrol plc (the "Company") (the "GM") will be held at 11:00 am (UK time) on 22 April 2024 at the offices of Fieldfisher LLP, Riverbank House, 2 Swan Lane, London EC4R 3TT.

The GM will be held as an open, physical in person meeting. Shareholders are asked to pre-register their attendance in advance as soon as practicable, and in any event by 11.00am on 17 April 2024, by email to investorrelations@byotrol.com with their name, contact details and investor code or corporate representative letter.

This is a notification only. It does not summarise the resolutions contained in the Notice and should not be regarded as a substitute for reading the Notice.

Voting by proxy

You will not receive a hard copy form of proxy for the GM in the post. Instead, you will be able to appoint a proxy electronically using the link <https://www.signalshares.com>. You will need to log into your Signal Shares account, or register if you have not previously done so. To register you will need your Investor Code, this is detailed on your share certificate or available from our registrars, Link Asset Services. Proxy votes must be received by no later than 11.00 am on 18 April 2024. Alternatively, you may submit your proxy vote via CREST where applicable.

Link Group, the company's registrar, has launched a shareholder app: LinkVote+. It's free to download and use and gives shareholders the ability to access their shareholding record at any time and allows users to submit a proxy appointment quickly and easily online rather than through the post. The app is available to download on both the Apple App Store and Google Play, or by scanning the relevant QR code below.

Apple App Store	GooglePlay
	

If you are an institutional investor you may also be able to appoint a proxy electronically via the Proximity platform, a process which has been agreed by the Company and approved by the Registrar. For further information regarding Proximity, please go to

www.proxymity.io. Your proxy must be lodged by 11:00am on 18 April 2024 in order to be considered valid or, if the meeting is adjourned, by the time which is 48 hours before the time of the adjourned meeting. Before you can appoint a proxy via this process you will need to have agreed to Proxymity's associated terms and conditions. It is important that you read these carefully as you will be bound by them and they will govern the electronic appointment of your proxy. An electronic proxy appointment via the Proxymity platform may be revoked completely by sending an authenticated message via the platform instructing the removal of your proxy vote.

Request a hard copy form of proxy

You may request a hard copy form of proxy directly from our registrars by emailing shareholderenquiries@linkgroup.co.uk or calling 0371 664 0300. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Lines are open between 09:00 - 17:30, Monday to Friday excluding public holidays in England and Wales.

We would like to take this opportunity to thank you for having consented to receive these documents via the Company's website rather than in hard copy form. If you would like to receive general communications from the Company via email, please register your email address at <https://www.signalshares.com>.

Thank you for your continuing support.

Yours sincerely

Trevor Francis
Chairman